

President's Cabinet

McKinley Williams

Notes

April 13, 2007

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Notes
April 13, 2007, 11:00 a.m. (note change in time)
President's Conference Room**

Present: Terence Elliott, Carol Maga, Mercy Pono, McKinley Williams

Absent: Derrasha Hudson, Mariles Magalong

Guest: Tim Clow

Item	Outcome
1. Reports - Classified, Faculty, Students, Managers	<p>Terence reported there will be two presentations at Monday's Academic Senate meeting: Priscilla Leadon to discuss marketing strategies for academic programs and Joe Ledbetter to discuss CCC Breadth Requirements and Content Review. Terence said they are continuing to work on SLO's.</p> <p>Mercy reported that John Christensen and Roger Polk have updated their web site. They are sending four people to the Granlibakken conference in Lake Tahoe. Mercy and Rose Orpilla will be attending and two other classified will be selected. Bubba Paris, the former 49er football player, will be the guest speaker at this conference. Classified will hold elections on April 30th, May 1 and May 2 for three seats on the classified senate: Gayle Rodriguez, who retired and John Christensen and Benny Barnes, whose terms are up.</p> <p>Mack reported the facilities charrette was successful. There were several options discussed for placement of new buildings at the last facility meeting. Perkins and Will, the campus architect, will giving a special presentation at the special College Council meeting on Friday, April 27th at 1:00 p.m. where they will discuss all of our options. Mack said the SA Building has been cleared of trace faults. The State architect has requested further testing though but we remain optimistic. Mack distributed a copy of the draft agenda for the special College Council meeting on April 27th. The two items on the agenda are Perkins and Will and the Budget Committee Augmentation Results. Mack also distributed the Strategic Initiatives approved at the April 11th College Council meeting. Mack had some revisions to the initiatives even though they were approved. Tim Clow was invited into the meeting and a discussion ensued about the accuracy of the initiatives. It was agreed to revise the initiatives</p>

	<p>and take them back to College Council, the special meeting on Friday, April 27th for a first read as the last scheduled College Council meeting is on May 9th. The strategic initiatives were revised as follows:</p> <ol style="list-style-type: none"> 1. Improve student learning experiences and successful educational goal completion. 2. Develop strategies to increase student enrollment, to improve the college's image, and to create positive public awareness about the college. 3. Use institutional research to improve college effectiveness.
<p>2. Staff Appreciation Day</p>	<p>Mack said he will schedule a meeting with Laurie Laxa and Jason Berner to complete the plans for Staff Appreciation Day. Both the academic and classified senates have agreed to put in \$100.00 each for the food. There will be karaoke, dessert cook-off, the CCC All Star Blues and Review and games.</p>
<p>3. Program Review - Fall 2006 Art Automotive Services CIS/BOT/HPC College Skills Center Culinary Arts Earth Sciences Health & Human Services Journalism PE/Health Education College-Wide Tutoring EOPS/CARE Financial Aid Buildings & Grounds Economic Development Student Life Custodial Services</p>	<p>Carol went over her comments on the College Skills Center and Tutoring. Terence went over his comments on Health & Human Services. Commendations and recommendations were made. Additional meetings were scheduled to finish this process: Monday, April 16th 8:30 to 10:30 and Tuesday, April 24th 3:00 to 5:00 p.m.</p> <p>There was discussion about the program review process and whether the college should have all departments on the same schedule. This would require reviewing every department simultaneously and president's cabinet would have to spend a lengthy time to make final recommendations for all departments. It was agreed that we need to return to program review training sessions for faculty and staff as several employees are new and don't understanding the process.</p>

The meeting adjourned at 1:30 p.m.

Respectfully submitted,

Melody Hanson